



Droitwich Spa and Rural Council for Voluntary Service

Droitwich Spa C.V.S.

Please complete our Organisations Registration Form below and send the completed form back to us at the address above (either by post or email). The information you provide is very important to us, and will not be used for any other purpose other than already stated, without your prior consent first.

If at this time you do not have any volunteering opportunities please complete the Registration Form only, and we will place you on our database for future reference.

Alternatively, if you already have a Volunteer Opportunity available, please also complete the Volunteer Opportunity Request form. This will need to be completed for each Volunteer role you may have.

Should you have any further queries, or would like some assistance in filling out the below information, please do not hesitate to get in touch either by telephone (01905 779115) or via email lorna@droitwichcvs.org.uk.

Alternatively, please pop in to see us at the Old Library Centre in Droitwich town centre.

Organisation Name	
Address (inc. Postcode)	
Telephone Number	
Fax Number	
Email Address	
Website	

Contact Details

Contact Name	
Address (inc. Postcode)	
Telephone Number	
Email Address	

Mission Statement / Purpose

Please state the purpose of your organisation:

Activities of Organisation

Briefly outline the activities of your organisation:

Organisation Policies and Procedure

Please tick to confirm that your organisation complies with policies/procedures below.

Confidentiality policy	<input type="checkbox"/>	Child Protection policy	<input type="checkbox"/>
Health and Safety policy	<input type="checkbox"/>	Equal opportunities policy	<input type="checkbox"/>
Data Protection policy	<input type="checkbox"/>	Protection of Vulnerable Adults, POVA policy	<input type="checkbox"/>
Volunteering policy	<input type="checkbox"/>	Complaints procedure	<input type="checkbox"/>
Recruitment of ex-offenders policy	<input type="checkbox"/>	Public Liability Insurance	<input type="checkbox"/>

Declaration

Thank you for taking the time to fill out this form. The information you have provided is very important to us, and will not be used for any other purpose other than already stated, without prior consent of your organisation first. We may contact you in the future to inform you of the latest news and developments and also to ensure a good ratio of referrals are successful.

Should you have any further queries, or would like some assistance in filling out the form, please do not hesitate to get in touch either by telephone (01905 779 115) or via email (beth@droitwichcvs.org.uk). Alternatively, please pop in to see us at the Old Library Centre in Droitwich town centre.

If at this time you do not have any volunteering opportunities please complete the Registration Form only, and we will place you on our database for future reference.

Please complete the declaration below:

I understand that the information contained within this form will be used for contacting the organisation with details of potential volunteers, following up enquiries or latest developments of Droitwich Spa and Rural Council for Voluntary Services.

Print Name

Date

Signature